

# IS THIS A TECH EMERGENCY?

## STEP 1

Have you already tried to fix the problem yourself?

**NO**

- Restart Devices
- Web Filter
- New Browsers
- Reconnect Accessories

**YES**

## STEP 2

Is this problem affecting more than half the class?

**NO**

Please  
File a Tech Ticket

**YES**

## STEP 3

Is this problem stopping work for all affected individuals?

**YES**

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