

Job Categories with Required Mobile Access

Frequent Need for Contact & Movement Among Campuses or no office

After School Activities

- Director of LS BEST – Voice will be issued Harker supplied phones unless they elect the reimbursement option

Athletics

- Athletic Directors & Trainers – Voice & Text will be issued Harker supplied phones unless they elect the reimbursement option

Security

- All non-exempt carry Harker supplied phones by shift
- Saratoga Welcoming Kiosk may requires data plan if wireless not available (in progress 10/2010)
- Security Manager (exempt) – Voice, Text, Data can elect reimbursement option

Transportation

- All non-exempt will be issued Harker supplied phones unless they elect the reimbursement option
- Voice only

Facilities/Maintenance

- All non-exempt leads carry Harker supplied phones
- All exempt staff will be issued Harker supplied phones unless they elect the reimbursement option (requires manager consent)

Office of Communications

- Photographer – Harker supplied phone with voice & text. Eligible for reimbursement option

ITSS

- Tech Services – Support Specialist 1 and above - Voice, Text & Data - will be issued Harker supplied phones unless they elect the reimbursement option

Academic

- MS & LS Deans – Voice will be issued Harker supplied phones unless they elect the reimbursement option
- Director of Performing Arts – Voice will be issued Harker supplied phones unless they elect the reimbursement option

Frequent Need for Outside Contact Outside of Working Hours

Office of Communications

- Director of O of C – Voice, Text & Data - will be issued Harker supplied phones unless they elect the reimbursement option
- Lead Writer – Voice, Text & Data - will be issued Harker supplied phones unless they elect the reimbursement option
- News and Information Manager – Voice, Text & Data - will be issued Harker supplied phones unless they elect the reimbursement option

Frequent Travel

Academic

- Debate Coaches - Voice - will be issued Harker supplied phones unless they elect the reimbursement option
- Director of Global Education - Voice, Text & Data - will be issued Harker supplied phones unless they elect the reimbursement option
- LID Directors – Voice, Text & Data - will be issued Harker supplied phones unless they elect the reimbursement option

Advancement

- Alumni Director - Voice, Text & Data - will be issued Harker supplied phones unless they elect the reimbursement option
- Executive Director of Advancement - Voice, Text & Data - will be issued Harker supplied phones unless they elect the reimbursement option

Frequent Need for Remote Access/Remote Control

Facilities/Maintenance

- Some exempt staff may require data plan (for remote control of HVAC, etc.)

ITSS

- NetAdmin staff - Voice, Text & Data - will be issued Harker supplied phones unless they elect the reimbursement option